

SCHOOL DISTRICT NO. 92 (NISGA'A)

Regulation subject: COMPUTER EQUIPMENT PURCHASE PLAN

Dated Passed: 98.06.09

Date Amended/Reviewed: May 21, 2019

Regulation No. 505-F

Description:
COMPUTER EQUIPMENT PURCHASE PLAN

Employee Name _____

Employee Number _____

Equipment Ordered _____

Place of Purchase (Vendor) _____

Date of Purchase _____

The District shall pay the vendor or employee the amount of \$ _____ which shall be no less than \$1,000.00 nor more than \$2,000.00. If the amount is paid to the employee directly, a copy of purchase invoice is required.

The employee shall reimburse the District through payroll deductions for a period of no less than three months nor more than nine months.

The employee agrees to the following repayment schedule:

From pay period number _____ to pay period _____ (no later than June 15) the amount of \$ _____.

OR

From alternate pay periods from pay period number _____ to pay period _____ (no later than June 15) the amount of \$ _____.

It is understood that should I no longer be employed by School District No. 92 (Nisga'a), that the full amount owing of any balance by me shall be deducted from my final pay, which may include holiday pay or any other amount which is owed to me.

SIGNED _____ DATE _____

Approved by Secretary Treasurer _____